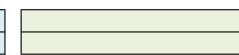


## Home Office Expense

Please use this form to provide us with your home office expenses for the year.

Client Name	
Tax Year:	

Total area of home used for business Total area of home



	January to December		
	Totals with HST	HST	
Heat			
Electricity			
Water & sewer			
Insurance		N/A	
Maintenance			
Mortgage interest		N/A	
Property taxes		N/A	
Other: (provide details)			
eg. Home security			
eg. Moving expenses			
Total Home Office Expenses	-	_	

Other business expenses incurred in home:	
Dedicated* fax line charges	
Dedicated* telephone line charges	
Long-distance charges (business calls only)	



\* 100% business use

Note: If you are an employee who claims work space at home/ home office expenses, you must provide us with a T2200 form certified by your employer.

## CHARTERED PROFESSIONAL ACCOUNTANTS

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